



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting – November 15, 2023
Russell Township Historic Town Hall, Russell Township, Geauga County, OH

CALL TO ORDER

The meeting was called to order by Chairman Mr. Roy Podojil at 4:06 PM. Present were Commissioners Mr. Roy Podojil, Mr. Perry Howland, and Ms. LuAnn Judis, and Secretary, Ms. Maria Livers.

MINUTES OF THE OCTOBER 18, 2023 REGULAR MEETING

Mr. Howland made a motion to accept the minutes of the October 18, 2023 Regular Meeting as submitted. Mr. Podojil seconded and the motion passed unanimously.

BUDGET & ACCOUNTING UPDATES

- Current Bank Balance/Library Funds distribution:
 - RTCPD received a distribution of Public Library Funds from Geauga County in the amount of \$388.64 for November.
 - The bank account balance as of 14 November 2023 was \$22,478.96

- UAN/Training Update:
 - The UAN November Bank Reconciliation report was reviewed and signed.
 - Mr. Howland attended an Ohio Auditor of State Fiscal Officer Training.
 - Mr. Howland will attend the Closing of Year UAN Training in December.

- POs/Warrants
 - UAN PO 3-2023/Warrant #1113 Maria Livers – \$150.00

Mr. Podojil made a motion to accept the PO and Warrant as listed. Ms. Judis seconded and the motion passed unanimously.

UPPER CHAGRIN PRESERVE (UCP) UPDATES

Ms. Judis has written a letter she would like to send introducing the UCP opportunity to school science departments in the area. Will send it in January for spring study/field trip interest. Gilmour and Laurel still have an interest. Mr. Podojil would like to see West Geauga involved on some level, as well as closer schools. Ms. Judis said that Ms. Becky Donaldson of the Ohio Department of Natural Resources has offered to teach stream studies. Ms. Judis will also look for additional opportunities, including history programs, to explore.



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting – November 15, 2023
Russell Township Historic Town Hall, Russell Township, Geauga County, OH

EXECUTIVE SESSION – Per ORC Section 121.22 (G)(2)

Ms. Podojil made a motion to move into Executive Session. Ms. Judis seconded and the motion passed unanimously.

The RTCPD Board adjourned to Executive Session at 4:37 PM

The RTCPD Board returned to the public regular meeting at 5:12 PM.

OTHER – Nothing at this time.

PUBLIC COMMENTS – No public comments at this time.

ADJOURNMENT – *Mr. Howland made a motion to adjourn the meeting at 5:18 PM. Ms. Judis seconded and the motion passed unanimously.*

Minutes Approved:

Respectfully submitted by
Maria Livers, Sec'y.

Roy E. Podojil, Chairman

NEXT MEETING: (To Be Determined) Tentatively scheduled for Wednesday, January 17, 2024 at 4:00 PM.
Location: Russell Town Hall, Russell Township, Geauga Co., Ohio