



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting – March 15, 2023
Russell Township Historic Town Hall, Russell Township, Geauga County, OH

CALL TO ORDER

The meeting was called to order by Chairman Mr. Roy Podojil at 4:10 PM. Present were Commissioners Mr. Roy Podojil and Mr. Perry Howland, and Ms. LuAnn Judis, and Secretary, Ms. Maria Livers.

MINUTES OF THE FEBRUARY 15, 2023 REGULAR MEETING

Mr. Howland made a motion to accept the minutes of the February 15, 2023 Regular meeting as submitted. Mr. Podojil seconded and the motion passed unanimously.

UPPER CHAGRIN PRESERVE (UCP) UPDATES

Ms. Judis is waiting to hear back from the Foundation for Geauga Parks as to if and when the RTCPD may submit a proposal to their board of directors.

BUDGET & ACCOUNTING UPDATES

- Current Bank Balance/Library Funds distribution:

- RTCPD received \$332.02 for the March distribution of Public Library Funds from Geauga County.
- The RTCPD bank balance is \$18,412.43 as of 3/15/2023.

- UAN Update – RTCPD is finishing conversion worksheets and will submit as soon as possible to UAN for next steps.

- POs/Warrants

- PO 2023-01/Warrant #1075 Maria Livers - \$150.00 – Secretary Stipend, Mar. 2023
- PO 2023-03/Warrant #1076 Maria Livers - \$204.96 – Reimbursement, Wix.com web hosting, 1 year, www.yourrussellparks.com, Wix invoice #1041583873
- PO 2023-04/Warrant #1077 Maria Livers - \$76.86 – Reimbursement, Wix.com Business email, 1 year, info@yourrussellparks.com, Wix invoice #103769051
- PO 2023-05/Warrant #1078 CE Harris & Associate, Inc. – CPA services for financial reporting and notes for Fiscal Year End December 31, 2022

Mr. Howland made a motion to accept the POs and Warrants as listed. Ms. Judis seconded and the motion passed unanimously.

- Resolution: **2023-2 PERMANENT APPROPRIATION RESOLUTION**

Mr. Howland read **2023-2 PERMANENT APPROPRIATION RESOLUTION** into the record.



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Mr. Howland made a motion to accept RESOLUTION 2023-2: PERMANENT APPROPRIATION RESOLUTION. Mr. Podojil seconded and the motion passed unanimously.

OTHER – Ms. Judis asked Mr. Podojil and Mr. Howland a few questions regarding clarification about historical context of the Upper Chagrin Preserve and RTCPD goals within the timeframe of the current lease. Mr. Podojil provided UCP history said that providing educational programs and trail access including a clear path with bridges over two tributaries would be priorities. A path that keeps hikers on the trail and protects sensitive habitat is the goal, and providing an area for area youth and educators to study and learn to steward properly into the future is critical.

PUBLIC COMMENTS – No public comments at this time.

ADJOURNMENT – *Mr. Howland made a motion to adjourn the meeting at 4:54 PM. Ms. Judis seconded and the motion passed unanimously.*

Minutes Approved:

Respectfully submitted by
Maria Livers, Sec'y.

Roy E. Podojil, Chairman

NEXT MEETING: WEDNESDAY, MAY 1, 2023 at 4:00 PM
Location: Russell Town Hall, Russell Township, Geauga Co., Ohio