



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting – JANUARY 20, 2022
9992 Kinsman Road, Newbury Twp., Geauga County, OH

Chairman Roy Podojil requested all to stand for the Pledge of Allegiance to the Flag.

CALL TO ORDER

The meeting was called to order by Chairman Podojil at 6:04 PM. Present were Commissioners Mr. Roy Podojil, Mr. Perry Howland, and Ms. Stephanie Snevel, and Secretary, Ms. Maria Livers.

VOTE ON 2022 OFFICERS

Mr. Howland nominated Mr. Podojil for Chairman for 2022. Ms. Snevel seconded and the motion passed unanimously.

Mr. Podojil nominated Mr. Howland for Vice-Chairman for 2022. Ms. Snevel seconded and the motion passed unanimously.

Mr. Podojil nominated Ms. Snevel as Fiscal Officer for 2022. Mr. Howland seconded and the motion passed unanimously.

MINUTES OF THE DEC. 16, 2021 REGULAR MEETING & DEC. 20, 2021 SPECIAL MEETING

Mr. Howland made a motion to accept the minutes of the December 16th & 18th meetings as submitted. Ms. Snevel seconded and the motion passed unanimously.

BUDGET & ACCOUNTING UPDATES

- The current bank balance is \$15,195.35.
- **Resolution 2022-1: RESOLUTION TO APPROVE YEAR-END AND START-OF-YEAR FINANCES**
Mr. Podojil made a motion to accept resolution 2022-1: RESOLUTION TO APPROVE YEAR-END AND START-OF-YEAR FINANCES. Ms. Snevel seconded and the motion passed unanimously.
- **POs & Warrants:**
- PO 2022-1/Warrant 1050 – Maria Livers \$150.00 – Sec’y. Stipend, January 2022
Mr. Podojil made a motion to accept the Purchase Order and Warrant as listed. Ms. Snevel seconded and the motion passed unanimously.

UPPER CHAGRIN PRESERVE PARK UODATES

Mr. Podojil asked Ms. Livers to follow up with Ms. Phan and Mr. Taurasi of the West Geauga High School Science Department and Ms. Sanders of Gilmour Academy’s Nature-Based Learning Program regarding field trips to the UCP. He also suggested that a possible visit to the site of the possible 2nd bridge restoration this month be delayed until the weather was more stable.



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OTHER

Ms. Snevel's term will end at the end of April 2022.

OTHER – No other business at this time.

PUBLIC COMMENTS – No public comments.

Mr. Howland made a motion to adjourn the meeting. Ms. Snevel seconded and the motion passed unanimously.

The meeting was adjourned at 6:33 PM.

NEXT MEETING: Thursday, February 17, 2022 6:00 PM

Location: 9992 Kinsman Road, Newbury Township, Geauga Co., Ohio

Minutes Approved:

Respectfully submitted by
Maria Livers, Sec'y.

Roy E. Podojil, Chairman