



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting – December 20, 2023
Russell Township Historic Town Hall, Russell Township, Geauga County, OH

CALL TO ORDER

The meeting was called to order by Chairman Mr. Roy Podojil at 4:00 PM. Present were Commissioners Mr. Roy Podojil, Mr. Perry Howland, and Ms. LuAnn Judis, and Secretary, Ms. Maria Livers.

MINUTES OF THE NOVEMBER 15, 2023 REGULAR MEETING

Mr. Podojil made a motion to accept the minutes of the November 15, 2023 Regular Meeting as submitted. Ms. Judis seconded and the motion passed unanimously.

BUDGET & ACCOUNTING UPDATES

- Current Bank Balance/Library Funds distribution:

- RTCPD received a distribution of Public Library Funds from Geauga County in the amount of \$408.32 for December.
- The bank account balance as of 14 December 2023 was \$22,373.28

- **RESOLUTION 2023-4: TEMPORARY APPROPRIATION RESOLUTION** Mr. Howland read the resolution into the minutes.

Ms. Judis made a motion to accept RESOLUTION 2023-4: TEMPORARY APPROPRIATION RESOLUTION. Mr. Podojil seconded and the motion passed unanimously.

- UAN/Training Update:

- The most recent software update successfully loaded onto the UAN computer
- RTCPD's temporary appropriations were added into the RTCPD UAN account

- POs/Warrants

- UAN PO 11-2023/Warrant #1115 Treasurer of State – \$171.00
- UAN PO 12-2023/Warrant #1116 Perry Howland – \$100.00
- UAN PO 13-2023/Warrant #1117 Postmaster – \$70.00
- UAN PO 3-2023/Warrant #1118 Maria Livers – \$150.00

Ms. Judis made a motion to accept the PO and Warrant as listed. Mr. Podojil seconded and the motion passed unanimously.

UPPER CHAGRIN PRESERVE (UCP) UPDATES

Ms. Judis summarized her UCP activities, stating that emails and phone calls have been and will be made to several schools and individual educators regarding the availability of the UCP as a land lab for science classes in particular. She also stated that now is the time to look for grants for projects



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for 2025. Ms. Judis reviewed the activities of 2023 and is working on plans for 2024-2025 activities. These include adding public program opportunities, building one bridge over an existing tributary to protect sensitive habitat and make the trail more defined and accessible, per past discussions. Additionally, increasing school involvement for science classes and possibly history and other departments is a goal, and the UCP continuing to be an Ohio Department of Natural Resources water quality testing site is confirmed with support from Ms. Becky Donaldson of the ODNR and two RTCPD volunteers.

2024 MEETING SCHEDULE

Ms. Podojil made a motion for RTCPD Meetings to continue to be held on the third Wednesday of each month in 2024 at 4:00 PM at the Russell Township Town Hall until further notice. Ms. Judis seconded and the motion passed unanimously.

OTHER – Nothing at this time.

PUBLIC COMMENTS – No public comments at this time.

ADJOURNMENT – *Mr. Howland made a motion to adjourn the meeting at 5:02 PM. Mr. Podojil seconded and the motion passed unanimously.*

Minutes Approved:

Respectfully submitted by
Maria Livers, Sec'y.

Roy E. Podojil, Chairman

NEXT MEETING: Wednesday, January 17, 2024 at 4:00 PM. Location: Russell Town Hall, Russell Township, Geauga Co., Ohio