



**MINUTES**  
**RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)**  
**Regular Meeting – February 21, 2024**  
**Russell Township Historic Town Hall, Russell Township, Geauga County, OH**

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**CALL TO ORDER**

The meeting was called to order by Chairman Mr. Roy Podojil at 4:03 PM. Present were Commissioners Mr. Roy Podojil, Mr. Perry Howland, and Ms. LuAnn Judis, and Secretary, Ms. Maria Livers.

**MINUTES OF THE JANUARY 17, 2024 REGULAR MEETING**

*Mr. Howland made a motion to accept the minutes of the January 17, 2024 Regular Meeting as submitted. Ms. Judis seconded and the motion passed unanimously.*

**BUDGET & ACCOUNTING UPDATES**

- Current Bank Balance/Library Funds distribution:
  - RTCPD received a distribution of Public Library Funds from Geauga County in the amount of \$292.47 for February.
  - The bank account balance as of 31 January 2024 was \$22,597.31
  
- POs/Warrants
  - UAN PO 2-2024/Warrant #1120 Maria Livers – \$150.00, Secretary stipend
  - UAN PO 3-2024/Warrant #1121 Maria Livers – \$76.86 reimbursement, email account, info@yourrussellparks.com

*Mr. Howland made a motion to accept the POs and Warrants as listed. Ms. Judis seconded and the motion passed unanimously.*

**UPPER CHAGRIN PRESERVE (UCP) UPDATES**

- Ms. Judis continues working with her new contacts at First Energy for easement/access for construction materials and for continued access for programs
- Mr. Podojil stated that Western Reserve Land Conservancy may need to be involved in easement communications as well
- Ms. Judis reported:
  - Native Plant Society – will plan hike in UCP, Spring 2025 (they set their calendar in October)
  - Chester Historical Society is also interested in hiking UCP
  - Ms. Judis sent emails to 10 high schools re: involvement/use of UCP as land lab and/or for water quality river survey; Aurora High School is planning to hike; Hershey Montessori School (Huntsburg) is also interested
  - Will confirm 2024 survey dates with Becky Donaldson with ODNR
  - Cayuga Indian Club buildings (private property) may be available for touring with new property owner. The owner plans to restore these and is interested in history.



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- Interurban Society – is also interested in hiking the UCP
- Natural History Museum – Ms. Judis will contact to gauge interest in hiking UCP
- Signage – Pete McDonald has ideas regarding where new UCP signs should be placed

**OTHER**

ODNR – hosting a scenic river symposium on March 22<sup>nd</sup>. Cost is \$60/per person. Ms. Judis asked support from RTCPD for registration fee for her to attend. She will cover her own transportation, lodging and meals.

*Mr. Podojil made a motion for the RTCPD to cover the cost of Ms. Judis's \$60.00 registration fee for the Ohio Department of Natural Resources Scenic River Symposium. Mr. Howland seconded and the motion passed unanimously.*

**PUBLIC COMMENTS** – No public comments at this time.

**ADJOURNMENT** – *Mr. Podojil made a motion to adjourn the meeting at 4:57 PM. Ms. Judis seconded and the motion passed unanimously.*

**Minutes Approved:**

Respectfully submitted by  
Maria Livers, Sec'y.

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Roy E. Podojil, Chairman

**NEXT MEETING:** Wednesday, March 20, 2024 at 4:00 PM. Location: Russell Town Hall, Russell Township, Geauga Co., Ohio