



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting - APRIL 21, 2022
9992 Kinsman Road, Newbury Twp., Geauga County, OH

Chairman Roy Podojil requested all to stand for the Pledge of Allegiance to the Flag.

CALL TO ORDER

The meeting was called to order by Chairman Podojil at 6:06 PM. Present were Commissioners Mr. Roy Podojil, Mr. Perry Howland, and Ms. Stephanie Snel, and Secretary, Ms. Maria Livers.

MINUTES OF THE MARCH 17 REGULAR & MARCH 25 SPECIAL MEETINGS

Mr. Howland made a motion to accept the minutes of the March 17, 2022 Regular and March 25, 2022 Special Meetings as submitted. Ms. Snel seconded and the motion passed unanimously.

BUDGET & ACCOUNTING UPDATES

- **Balance/Library Fund Distribution**
 - The current bank balance is \$15,566.53 as of April 14, 2022. RTCPD received \$302.77 in Geauga County Library Funds in April.
- **POs & Warrants:**
 - PO 2022-01/Warrant 1055 – Maria Livers \$150.00 Sec'y. Stipend, April 2022

Ms. Snel made a motion to accept the PO and Warrant as listed. Mr. Howland seconded and the motion passed unanimously.
- **Request for Funding to replace Government Fund Distribution**
 - tabled until May

UPPER CHAGRIN PRESERVE PARK UPDATES

On April 15, 2022, Mr. Howland, Ms. Livers, Darci Sanders (Gilmour Academy Nature-Based Learning Coordinator), Pete McDonald (Western Reserve Land Conservancy) and Kimberly Shefelton (Chagrin River Watershed Partners) walked the Upper Chagrin Preserve. Mr. McDonald led the hike, as this was his annual stewardship visit to the property. Mr. McDonald pointed out some areas of debris that the RTCPD would like to remove with volunteers, as well as noting the topography of the area where the RTCPD would like to have a second bridge built. RTCPD had received a suggestion of a design for the second bridge from Mr. Blades (builder of the first bridge), but Mr. McDonald felt the footers for the bridge would be too invasive and potentially alter the natural topography of the tributary below. The RTCPD will revisit designs and the location of a possible second bridge on the former railroad path.

OTHER

Ms. Snel has submitted a letter to the Russell Township Trustees requesting to not be reappointed to the RTCPD Board, and will have completed her term as of April 30, 2022.



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MR. PODOJIL and Mr. Howland both expressed their gratitude for Ms. Snevel's service to this Board for the past three years, noting her excellent insights and the law experience she brought to the table. Ms. Livers expressed her gratitude for Ms. Snevel's participation as well.

PUBLIC COMMENTS – No public comments.

ADJOURNMENT

Mr. Howland made a motion to adjourn the meeting. Ms. Snevel seconded and the motion passed unanimously.

The meeting was adjourned at 6:31 PM.

NEXT MEETING: Thursday, May 18⁹, 2022 6:00 PM

Location: 9992 Kinsman Road, Newbury Township, Geauga Co., Ohio

Minutes Approved:

Respectfully submitted by
Maria Livers, Sec'y.



Roy E. Podjil, Chairman