



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting - MAY 20, 2021
9992 Kinsman Road, Newbury Twp., Geauga County, OH

Chairman Roy Podojil requested all to stand for the Pledge of Allegiance to the Flag.

CALL TO ORDER

The meeting was called to order by Chairman Podojil at 6:01 PM. Present were Commissioners Mr. Roy Podojil, Mr. Perry Howland, and Ms. Stephanie Snelvel and Secretary, Ms. Maria Livers.

MINUTES OF THE APRIL 15th & MAY 4th MEETINGS

Mr. Howland made a motion to accept the April 15th and May 4th minutes as submitted. Ms. Snelvel seconded and the motion passed unanimously.

BUDGET & ACCOUNTING UPDATES

Mr. Howland shared that the board has received the following monthly deposits from Geauga County: May Local Government Fund distribution \$554.69 and Library Fund distribution \$487.50, and that the current bank balance is \$15,570.94 as of today.

Mr. Howland also submitted a proposed budget for 2022 for review by the board (attached).

- POs & Warrants:

- PO #06-21, Warrant #1038 – The Edward H. Sutton Insurance Agency – Commissioner Public Official Bonds renewal \$300.00 – May 20, 2021
- PO #01-21 – P10, Warrant #1025 - Maria Livers – Sec'y. Stipend \$150.00 – May 20, 2021 (note: warrant is out of sequence – last check of a batch was filed with financial paperwork and was recently uncovered)

Mr. Howland made a motion to accept the POs and Warrants as listed. Mr. Podojil seconded and the motion passed unanimously.

UPPER CHAGRIN PRESERVE –

Russell Township Trustee, Mr. Gary Gabram contacted the RTCPD via Ms. Livers and asked if this Board would work with its pro bono legal counsel to draft a lease agreement to submit to the Trustees for a 2-year lease of the Upper Chagrin Preserve Park Property. This request followed his conversation with Geauga County Assistant County Prosecutor Susan Wieland, who is assigned to Russell Township as legal counsel, and who will review the lease once submitted. The lease was drafted by RTCPD counsel and submitted to the Trustees on 5/19/2021.

Mr. Podojil's opinion is that when the schools use the UCP, it will likely be in spring and summer. Would like to give them notice regarding getting them into the park, as soon as the RTCPD



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receives notice of final lease wording and the lease is signed. Ms. Livers will update the interested teachers on the progress to date.

OTHER – No additional topics at this time.

PUBLIC COMMENTS – No public comments at this time.

Ms. Snevel made a motion to adjourn the regular meeting. Mr. Howland seconded and the motion passed unanimously.

The meeting was adjourned at 6:40 PM.

NEXT MEETING: Thursday, June 17, 2021 6:00 PM
Location: 9992 Kinsman Road, Newbury Township, Geauga Co., Ohio

Minutes Approved:

Respectfully submitted by
Maria Livers, Sec'y.



Roy E. Podojil, Chairman