



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting - SEPTEMBER 16, 2021
9992 Kinsman Road, Newbury Twp., Geauga County, OH

Chairman Roy Podojil requested all to stand for the Pledge of Allegiance to the Flag.

CALL TO ORDER

The meeting was called to order by Chairman Podojil at 6:00 PM. Present were Commissioners Mr. Roy Podojil, Mr. Perry Howland, and Ms. Stephanie Snelvel and Secretary, Ms. Maria Livers.

MINUTES OF THE AUGUST 11 SPECIAL & AUGUST 19 REGULAR MEETINGS

Ms. Snelvel made a motion to accept the minutes of the August 11, 2021 Special Meeting and the August 19, 2021 Regular Meeting as submitted. Mr. Howland seconded and the motion passed unanimously.

UPPER CHAGRIN PRESERVE PARK (UCP)

- **Field Trip – Gilmour Academy**
Darci Sanders, Nature-Based Learning Coordinator at Gilmour Academy has planned a river study field trip to the Upper Chagrin Preserve with Gilmour Academy Middle School science students and senior Advanced Placement science students for the morning and early afternoon of October 5th, weather permitting. She has coordinated with Geauga West Library to use a meeting room there for lunch and the students will arrive in at least two groups. Maria Livers will also plan to attend and will alert the Russell Township Police Department and the Western Reserve Land Conservancy (WRLC) of the schedule and vehicles that will be at the park access on Beachwood Drive.
- Ms. Livers will talk with Pete McDonald of the WRLC about the best approach to addressing any boundary encroachments by UCP park neighbors.
- Mr. Podojil spoke with Adam Henry of the Foundation for Geauga Parks re: possible funding opportunities with RTCPD and also possibly in partnership with WRLC.
- Mr. Howland walked the UCP on Tuesday, September 7th, with the representative of the insurance company underwriting RTCPD's new coverage for the UCP.

BUDGET

- Mr. Howland reported that the current bank balance is \$17, 872.96
- Mr. Howland spoke with the auditor's office to ask about appropriating monies for capital improvements this year to the Upper Chagrin Preserve Park and presented (attached):

RESOLUTION 2021-4 – RESOLUTION TO AMEND PERMANENT APPROPRIATIONS

Ms. Snelvel made a motion to accept RESOLUTION 2021-4 RESOLUTION TO AMMEND PERMANENT APPROPRIATIONS. Mr. Howland seconded and the motion passed unanimously.



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NOTE: Once the RTCPD receives County Budget commission approval regarding updated appropriations, Mr. Podojil will contact Mr. Blades to confirm the amount of his proposal to rebuild the first bridge in the UCP and clear the trail leading to it.

- **POs & Warrants**

- PO 2021-10/Warrant 1044 – Maria Livers \$300.00 – Sec'y. Stipend, August – September 2021

Ms. Snevel made a motion to accept the PO and Warrant as presented. Mr. Howland seconded and the motion passed unanimously.

OTHER – No other topics at this time.

PUBLIC COMMENTS – No public comments at this time.

Ms. Snevel made a motion to adjourn the regular meeting. Mr. Podojil seconded and the motion passed unanimously.

The meeting was adjourned at 6:40 PM.

NEXT MEETING: Thursday, October 21, 2021 6:00 PM
Location: 9992 Kinsman Road, Newbury Township, Geauga Co., Ohio

Minutes Approved:



Roy E. Podojil, Chairman

Respectfully submitted by
Maria Livers, Sec'y.