



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting - FEBRUARY 18, 2021
9992 Kinsman Road, Newbury Twp., Geauga County, OH

Chairman Roy Podojil requested all to stand for the Pledge of Allegiance to the Flag.

CALL TO ORDER

The meeting was called to order by Chairman Podojil at 6:06 PM. Present were Commissioners Mr. Roy Podojil, Mr. Perry Howland, and Ms. Stephanie Snelvel and Secretary, Ms. Maria Livers.

MINUTES OF THE JANUARY 21ST & FEBRUARY 6TH MEETINGS

Mr. Howland made a motion to accept the January 21st and February 6th minutes as submitted. Ms. Snelvel seconded and the motion passed unanimously.

BUDGET & ACCOUNTING UPDATES

Mr. Howland presented the End-of-Year 2020 Financial Statements prepared by the accounting firm Charles E. Harris, Inc. Certified Public Accountants.

Ms. Snelvel made a motion to accept the prepared financial report from Charles E. Harris & Associates CPAs for year-end 2020. Mr. Howland seconded and the motion passed unanimously.

Mr. Howland stated that the board has received the following monthly deposits from Geauga County: February Local Government Fund \$569.54 and Library Fund \$495.90. Ms. Livers stated that the current bank balance is \$13,983.26 as of today.

Ms. Snelvel related appreciation for Ms. Livers's work on behalf of the board to date and said that the Commissioners would like to increase Ms. Livers's current stipend from \$75.00 per month to \$150.00 per month. Ms. Livers stated her gratitude to the commissioners and her appreciation for the RTCPD.

Mr. Howland made a motion to increase compensation for the board secretary position to \$150.00 per month. Ms. Snelvel seconded and the motion passed unanimously.

The increase will take effect as of March of this year.

Ms. Livers stated that the Novelty post office Postmaster informed her that the RTCPD check used to pay for this year's annual post office fee was in a bag of deposits that was stolen from the mail driver taking Novelty mail to the main post office in Cleveland for processing. The Postmaster said the check was not recovered, however Novelty post office was reimbursed for their losses, which also covered the fee for the PO Box for 2021. As the check has not cleared, Mr. Howland will look into putting a stop payment on the check.



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EXECUTIVE SESSION

Mr. Podojil made a motion to adjourn to Executive Session to consider the purchase of property for public purposes, per ORC 122.22 (G)(2). Mr. Howland seconded and the motion passed unanimously.

The Board adjourned to Executive Session 6:40 PM.

Mr. Podojil made a motion to adjourn from Executive Session. Mr. Howland seconded and the motion passed unanimously.

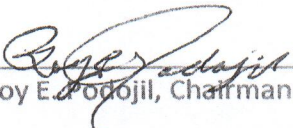
The Board returned to the public meeting at 7:06 PM.

Ms. Snevel made a motion to adjourn the regular meeting. Mr. Howland seconded and the motion passed unanimously.

The meeting was adjourned at 7:07 PM.

NEXT MEETING: Thursday, March 18, 2021 6:00 PM
Location: 9992 Kinsman Road, Newbury Township, Geauga Co., Ohio

Minutes Approved:



Roy E. Podojil, Chairman

Respectfully submitted by
Maria Livers, Sec'y.