



# YOUR RUSSELL PARKS

## RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511) - PUBLIC RECORDS REQUEST FORM

Date Requested: \_\_\_\_\_

Request Submitted By: \_\_\_\_\_ Email \_\_\_\_\_ U.S. Mail \_\_\_\_\_ Fax \_\_\_\_\_ In Person

Name of Requestor: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Records Requested: \*Provide as much specific detail as possible so the RTCPD can identify the information that you are seeking. You may attach additional pages if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you want copies of the documents? \_\_\_\_\_ YES -or- \_\_\_\_\_ NO

- Do you want Electronic Copies OR Paper Copies? \_\_\_\_\_

*NOTE: There will be a per-page charge for Paper Copies.*

- If you want Electronic Copies, in what format? \_\_\_\_\_

\_\_\_\_\_

Signature

\*For more information, please consult Ohio Revised Code ORC 149.43\*