



**MINUTES**  
**RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)**  
**Regular Meeting – April 11, 2023**  
**Russell Township Historic Town Hall, Russell Township, Geauga County, OH**

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**CALL TO ORDER**

The meeting was called to order by Chairman Mr. Roy Podojil at 5:00 PM. Present were Commissioners Mr. Roy Podojil, Mr. Perry Howland, and Ms. LuAnn Judis, and Secretary, Ms. Maria Livers.

**MINUTES OF THE MARCH 15, 2023 REGULAR MEETING**

*Mr. Podojil made a motion to accept the minutes of the March 15, 2023 Regular meeting as submitted. Ms. Judis seconded and the motion passed unanimously.*

**UPPER CHAGRIN PRESERVE (UCP) UPDATES**

Ms. Judis will present an overview of the RTCPD activities and goals for the Upper Chagrin Preserve to the Geauga Park District on April 19<sup>th</sup> for their consideration of support. Ms. Judis reviewed history and program goals talking points for the presentation. Ms. Livers plans to attend.

**BUDGET & ACCOUNTING UPDATES**

- Appropriations

- RTCPD received the revised appropriations paperwork from the Geauga Co. Auditor.

*Mr. Howland made a motion to accept the Certificate of Appropriations, dated April 3, 2023, received from the Geauga County Auditor. Ms. Judis seconded and the motion passed unanimously.*

- Current Bank Balance/Library Funds distribution:

- RTCPD is expecting the April distribution of Public Library Funds from Geauga County to be \$304.94 according to paperwork received by Mr. Howland, although the distribution has not yet arrived in the bank account.
- The RTCPD bank balance is \$17,380.61 as of 4/11/2023.

- UAN Update – RTCPD has finished conversion worksheets and will review and submit as soon as possible to UAN for next steps.

- POs/Warrants

- PO 2023-01/Warrant #1079 Maria Livers - \$150.00 – Secretary Stipend, Apr. 2023

*Mr. Howland made a motion to accept the PO and Warrant as listed. Ms. Judis seconded and the motion passed unanimously.*



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OTHER – Nothing at this time.

PUBLIC COMMENTS – No public comments at this time.

ADJOURNMENT – *Mr. Howland made a motion to adjourn the meeting at 6:55 PM. Mr. Podojil seconded and the motion passed unanimously.*

**Minutes Approved:**

Respectfully submitted by  
Maria Livers, Sec'y.

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Roy E. Podojil, Chairman

NEXT MEETING: Wednesday, May 17, 2023 at 4:00 PM  
Location: Russell Town Hall, Russell Township, Geauga Co., Ohio