



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting – January 24, 2023
Russell Township Historic Town Hall, Russell Township, Geauga County, OH

CALL TO ORDER

The meeting was called to order by Chairman Mr. Roy Podojil at 4:04 PM. Present were Commissioners Mr. Roy Podojil, Ms. LuAnn Judis and Mr. Perry Howland, and Secretary, Ms. Maria Livers.

MINUTES OF THE DECEMBER 21, 2022 REGULAR MEETING

Mr. Howland made a motion to accept the minutes of the December 21, 2022 Regular meeting as submitted. Ms. Judis seconded and the motion passed unanimously.

UPPER CHAGRIN PRESERVE (UCP) UPDATES

Guests, Mr. Adam Henry, Former President, and Mr. Eric Sukelac, current President of The Foundation for Geauga Parks (FGP), spoke with the RTCPD Commissioners about possible funding for the Board for trail maintenance, creation of a master plan, bridge construction and/or other projects and programs in the Upper Chagrin Preserve. The FGP has a mission to support passive outdoor educational opportunities in Geauga County, in park areas such as the UCP. The Board agreed that Ms. Judis will put together an overview of the history and goals for trail restoration and programs in the UCP on RTCPD's behalf for Mr. Henry's review and feedback.

Ms. Livers spoke with Dottie Drockton regarding her interest in submitting the UCP as a site for the Ohio Department of Natural Resources Stream Quality Monitoring Program. Ms. Drockton and Ms. Livers will pursue next steps with the ODNR and, if approved, will schedule testing dates for the coming year. Ms. Sanders of Gilmour Academy is interested in including her student data as well as her students in the ongoing monitoring and reporting to the state.

BUDGET & ACCOUNTING UPDATES

- Current Bank Balance/Library Funds distribution:
 - RTCPD received \$378.14 for the January distribution of Public Library Funds from Geauga County.
 - The RTCPD bank balance is \$20,361.09 as of 1/18/2023.
- POs/Warrants
 - PO 2023-01/Warrant #1072 Maria Livers - \$150.00 – Secretary Stipend, Jan. 2023
 - PO 2023-02/Warrant #1073 FASTSIGNS Lyndhurst - \$2571.11 – Upper Chagrin Preserve Park Signage (25 signs, posts and hardware)



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Mr. Howland made a motion to transfer \$2571.11 into the P30 fund for use toward the Upper Chagrin Preserve signage. Mr. Podojil seconded and the motion passed unanimously.

Mr. Podojil made a motion to accept the POs and Warrants as listed. Ms. Judis seconded and the motion passed unanimously.

- RESOLUTION 2023-1: RESOLUTION TO APPROVE YEAR-END AND START-OF-YEAR FINANCES

Mr. Howland reviewed the details of Resolution 2023-1 and read the Resolution into the minutes.

*Ms. Judis made a motion to accept **RESOLUTION 2023-1: RESOLUTION TO APPROVE YEAR-END AND START-OF-YEAR FINANCES**. Mr. Howland seconded and the motion passed unanimously.*

- UAN Update

Ms. Livers spoke with a support team member at UAN in Columbus to ask about the status of the RTCPD's application to join the Universal Accounting Network. A UAN representative will contact Mr. Howland as soon as the paperwork is reviewed and will schedule an online training with the RTCPD as soon as possible once the application is approved and this Board has received its accounting equipment.

OTHER – Nothing at this time.

PUBLIC COMMENTS – No public comments at this time.

ADJOURNMENT – *Mr. Podojil made a motion to adjourn the meeting at 5:35 PM. Ms. Judis seconded and the motion passed unanimously.*

Minutes Approved:

Respectfully submitted by
Maria Livers, Sec'y.

Roy E. Podojil, Chairman

NEXT MEETING: WEDNESDAY, FEBRUARY 18, 2023 at 4:00 PM
Location: Russell Town Hall, Russell Township, Geauga Co., Ohio