



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting – July 12, 2022 (following Budget Hearing on same date)
9992 Kinsman Road, Newbury Twp., Geauga County, OH

CALL TO ORDER

The meeting was called to order by Vice-Chair LuAnn Judis at 4:35 PM. Present were Commissioners Mr. Perry Howland and Ms. LuAnn Judis, and Secretary, Ms. Maria Livers. Commissioner Mr. Roy Podojil was absent.

MINUTES OF THE JUNE 16 2022 REGULAR AND SPECIAL MEETINGS

Mr. Howland made a motion to accept the minutes of the June 16, 2022 Regular and Special meetings as submitted. Ms. Judis seconded and the motion passed unanimously.

BUDGET & ACCOUNTING UPDATES

- *Current Bank Balance/Library Funds distribution:*

- *RTCPD received \$437.23 for the July distribution of Public Library Funds from Geauga County. The current RTCPD bank balance is \$16,067.34.*

- *POs & Warrants:*

- PO 2022-01/Warrant 1059 – Maria Livers \$150.00 – Sec’y. Stipend, June 2022
- PO 2022-05/Warrant 1060 – Geauga Maple Leaf \$32.45

Mr Howland made a motion to accept the POs and Warrants as submitted. Ms. Judis seconded and the motion passed unanimously.

- **RESOLUTION 2022-5 – RESOLUTION TO ACCEPT PROPOSED 2023 BUDGET**

Mr. Howland reviewed the 2023 proposed budget.

Ms. Judis made a motion to accept RESOLUTION 2022-5 – RESOLUTION TO ACCEPT PROPOSED 2023. Mr. Howland seconded and the motion passed unanimously.

UPPER CHAGRIN PRESERVE UPDATES

Mr. Howland gave a brief summary of activities in the Upper Chagrin Preserve Park to date. Ms. Judis and Mr. Howland discussed the possibilities of informing additional schools about coordinated research opportunities in the UCP, including potential partnerships with Gilmour and University Schools.

OTHER – Ms. Livers shared that she has finished preparing all requested materials for the 2020-2021 Audit for the State of Ohio. She is waiting on the State Auditor’s office to let her know when to deliver the materials for their review.



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Mr. Howland and Ms. Judis discussed moving this Board's remaining 2022 meetings to the third Wednesday of each month at the Russell Town Hall at 4:00 PM.

Ms. Livers will submit appropriate paperwork to the Township Administration building to reserve meeting times and will sunshine the change of the remainder of 2022's RTCPD meetings.

PUBLIC COMMENTS – No public comment at this time.

ADJOURNMENT – Ms. Judis made a motion to adjourn the meeting at 5:24 PM. Mr. Howland seconded and the motion passed unanimously.

Minutes Approved:

Respectfully submitted by
Maria Livers, Sec'y.

Roy E. Podojil, Chairman