

**AGENDA**  
**511 PARK BOARD APRIL 24, 2019**

- I PLEDGE OF ALLEGIANCE**
- II Call to Order**
- III Read/Approve Minutes of March 15<sup>th</sup> Meeting**
- IV Budget**
- V Levy**
- VI Marketing/Community Visibility – Donation of Tree to Russell Cemetery Veterans Memorial**
- VII Additional Marketing Efforts**
- VIII Other**
- IX Public Comment**
- X Adjournment**

**NEXT MEETING:**

**Minutes of: 511 Citizen's Park Board  
of Russell Township**

**Meeting: Regular**

**Held: Geauga West Public Library**

**Date: March 15, 2019**

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**Chairman Roy Podojil requested all to stand for the Pledge of Allegiance to the Flag.**

**The meeting was called to order by Chairman Podojil at 2:03 PM. Present were Mr. Roy Podojil, Mr. Ron Skrbin, Mr. Perry Howland, and Maria Livers.**

**Minutes: Minutes for the February 27th, 2019 meeting were read and Mr. Podojil made a motion to accept the minutes as corrected by Mr. Howland. Mr. Skrbin seconded the motion. Motion passed unanimously.**

**Website: Website was reviewed and updates adding "511" to each page for distinction of this park district were suggested. Ms. Livers will also add access to articles on the News page that do not require subscribing to any newspaper in order to read them.**

**Budget: Mr. Howland presented a draft budget and Mr. Podojil presented a draft budget with an accompanying pie chart. Reading through his notes, Mr. Podojil found that Mr. Walder, Geauga County Auditor, had estimated that \$265,000 would be generated by a 1 mill levy if all Russell citizens paid their taxes in full. (see attachments)**

**Mr. Podojil's budget is in alignment with original 511 Park District proposed budget as included in the Russell 511 Park District *Report and Recommendations* document. General breakdown includes 75% budgeted for land fund and 25% general fund (administration, maintenance, legal, Etc.) as indicated on pie chart.**

**Note: All levies are general levies, therefore if monies are needed from either area, we have flexibility to move funds around. This budget indicates general intent.**

**Additional budget details:**

**Capital improvements = bridges, trail improvement, contracting mowing as needed.**

**Misc. UAN – Unified Accounting Network – monitored by state of Ohio – we would follow a particular format that State of Ohio follows – Board clerk would be taking on this task with training.**

**Contingency fees – can augment any of above Misc. listed if those prices go up.**

**Legal ads –to post for acquisition of properties, research of records, etc. make sure no liens, etc.**

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Library funding – Geauga County auditor is researching additional data and will be completing their report by the end of March. This board has asked to be considered for these funds but may have to reapply.

Budget will be tabled for now for further consideration and approval.

*A motion was made by Mr. Podojil to approve the budget he presented, with review and/or corrections to be discussed at the next meeting. Mr. Howland seconded the motion and the motion passed unanimously.*

**Additional Marketing Efforts:** Mr. Podojil asked for ideas to raise the visibility of this Park District in the community, bringing information to the attention of the citizenry.

A suggestion was made to explore donation/solicit donations of tree(s) for an area in Russell, possibly corner of 87 & 306 or as part of the Veterans Memorial in the Russell cemetery. If donation is to Veterans Memorial, we could possibly participate in a tree dedication and/or have a recognition of 511 Park District tree donation included in Russell Memorial Day celebration May 19<sup>th</sup>. Mr. Podojil will investigate including dedication in printed Memorial Day program. Mr. Howland will contact Trustees regarding planting a memorial tree in Russell cemetery. Ms. Livers will investigate donation of or purchasing a tree.

Additional ideas include cleanup of local sites, park areas, public areas, gets kids involved; yard signs promoting 511 and conservation goals.

**Adjournment:** *Mr. Skrbini made a motion to adjourn the meeting. Mr. Howland seconded the motion and it passed unanimously.*

The meeting was adjourned at 3:05 PM.

  
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Roy Podojil, Chairman

Recorded by Maria Livers, Clerk pro tem

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*Mr. Howlands  
Proposed Budget  
Mar. 15, 2019*

**PROPOSED BUDGET  
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT**

*511  
Park  
District*

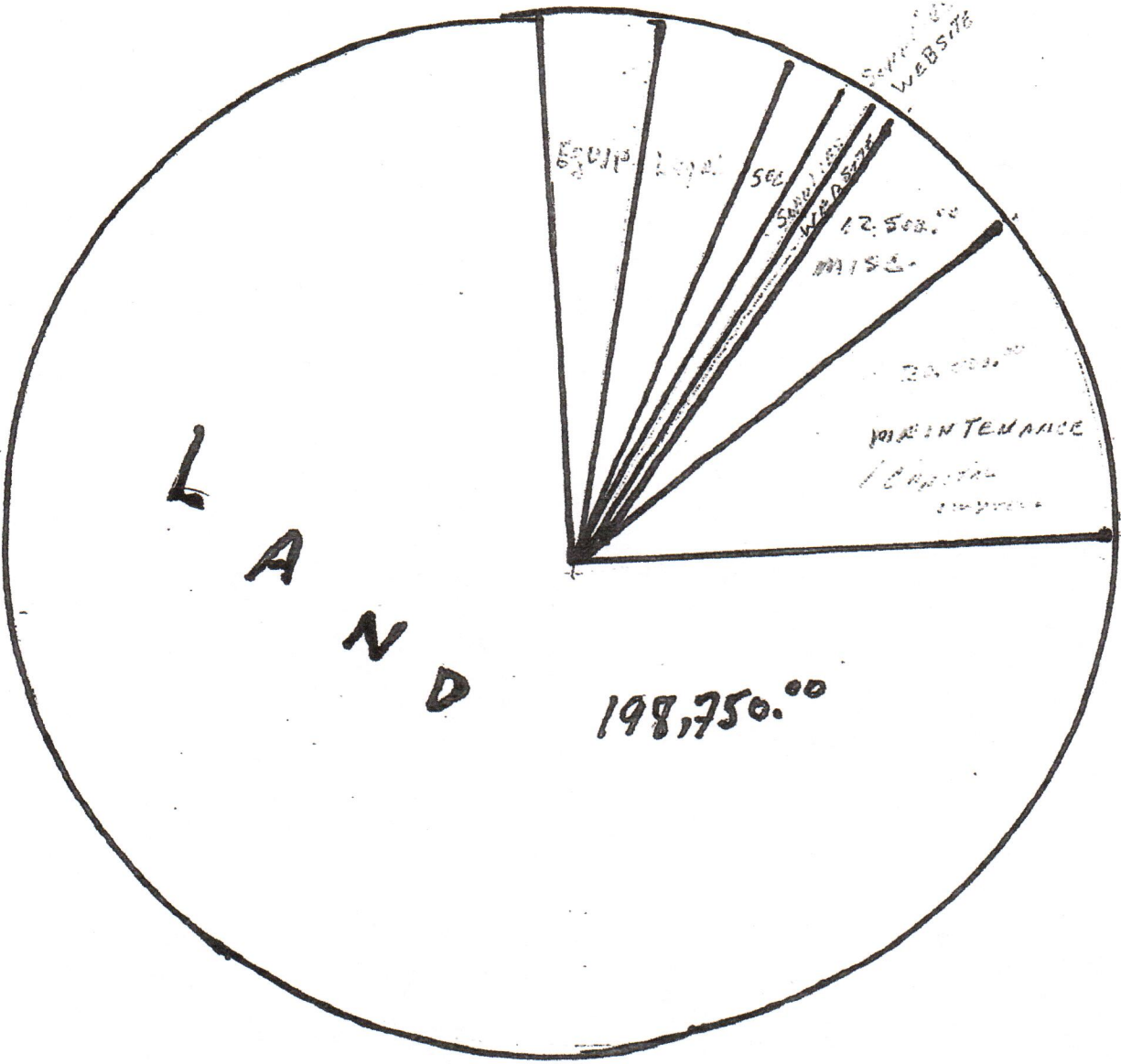
starting balance	\$250000
land acquisition	230000
attorney	9000
maintenance	4000
administrative	3000
accounting	4000

*Mr. Podajili  
Proposed Budget  
511 Park District  
Rumel Township*

**BUDGET: 2019-2020**

**Value: \$265,000.00**

75% -	Land Fund	\$198,750
25% -	General Fund	\$ 66,250
	Secretary	\$ 5,000
	Office Equip.	\$ 6,000
	Supplies	\$ 1,000
	Legal	\$ 10,000
	Website	\$ 1,000
	Maintenance/ Capital Improv.	\$ 30,000
	Misc.	\$ 12,500
	Insurance	\$1,300
	Bonds	\$1,100
	UAN	\$ 750
	UAN -- Training	\$ 1,000
	Audit	\$ 2,000
	Legal -- Ads	\$ 1,000
	Contingency Fees	\$ 5,500



511 CITIZEN'S PARK BOARD SIGN-IN

April 24, 2019

1	Matt Johnquest
2	Shelley Chernin
3	Susan Baker - susanbaker007@hotmail.com
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