



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting - JANUARY 21, 2021
9992 Kinsman Road, Newbury Twp., Geauga County, OH

Chairman Roy Podojil requested all to stand for the **Pledge of Allegiance to the Flag**.

CALL TO ORDER

The meeting was called to order by Chairman Podojil at 6:06 PM. Present were Commissioners Mr. Roy Podojil, Mr. Perry Howland, and Ms. Stephanie Snevel and Secretary, Ms. Maria Livers.

VOTE ON 2021 OFFICERS

Mr. Howland made a motion that Mr. Podojil serve as Chairman of this Park Board (511) for 2021. Ms. Snevel seconded and the motion passed unanimously.

Mr. Howland made a motion that Ms. Snevel serve as Fiscal Officer for 2021. Mr. Podojil seconded and the motion passed unanimously.

Ms. Snevel made a motion that Mr. Howland serve as Vice Chairman of the board for 2021. Mr. Podojil seconded and the motion passed unanimously.

It was noted that Ms. Snevel will serve as Fiscal Officer until a Fiscal Officer can be found to serve this board.

MINUTES OF THE DECEMBER 18th 2020 MEETING

Ms. Livers read the minutes into the record.

Ms. Snevel made a motion to accept minutes of the December 18, 2020 meeting with included changes. Mr. Howland seconded and the motion passed unanimously.

BUDGET & ACCOUNTING UPDATES

Mr. Howland reviewed the end-of-year bank information and financial transactions. (see attached worksheet). The ending balance for December 2020 is \$12,143.90.

*Ms. Snevel made a motion to accept **Resolution 2021-1: RESOLUTION TO APPROVE YEAR-END AND START-OF-YEAR FINANCES**. Mr. Podojil seconded and the motion passed unanimously.*

Mr. Howland reviewed the appropriations information: \$6000 for P-10 Fund for Administration, \$6000 for P-30 Fund for Improvements.

*Ms. Snevel made a motion to accept **Resolution 2021-2: PERMANENT APPROPRIATION RESOLUTION**. Mr. Howland seconded and the motion passed unanimously.*



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A brief discussion followed regarding continuation of and gratitude for monthly county funding to this park district. In January 2021, \$494.08 was received from the county Local Government Fund and \$429.84 was received from the county Library Fund.

UPPER CHAGRIN PRESERVE UPDATES

Mr. Podojil stated that said Mr. Michael Blades has given Mr. Podojil an estimate for \$5000/bridge for improvements and bridge restoration on the Upper Chagrin Preserve (UCP) park property. The first bridge to be restored is currently the most intact, and would be restored in the spring. Any improvements in the UCP would need to be in line with the agreement between this park board and the Russell Township Trustees.

Ms. Snelvel and Ms. Livers will work with their appointed counsel to create the Memorandum of Understanding (MOU) to present to the Trustees for review and approval.

2021 REGULAR MEETING SCHEDULE

After a brief discussion, the 2021 meeting schedule for this board was determined.

Mr. Podojil made a motion that, until further notice, the 2021 meeting schedule for the Russell Township Citizens' Park District (511) will take place on the 3rd Thursday of each month at 6:00 PM. Ms. Snelvel seconded and the motion passed unanimously.

The board noted that meeting locations may change due to COVID-19 pandemic restrictions.

OTHER – No other business at this time.

PUBLIC COMMENTS – No public comments were made.

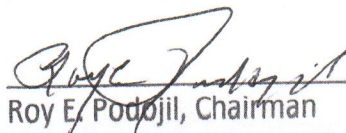
ADJOURNMENT

Mr. Podojil made a motion to adjourn the meeting. Mr. Howland seconded and the motion passed unanimously. The meeting was adjourned at 6:54 PM.

NEXT MEETING - Thursday, February 18, 2021, 6:00 PM. Location: 9992 Kinsman Road, Newbury Twp., Geauga Co., Ohio.

Minutes Approved:

Respectfully submitted by
Maria Livers, Sec'y.



Roy E. Podojil, Chairman