



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting - NOVEMBER 18, 2021
9992 Kinsman Road, Newbury Twp., Geauga County, OH

Chairman Roy Podojil requested all to stand for the Pledge of Allegiance to the Flag.

CALL TO ORDER

The meeting was called to order by Chairman Podojil at 6:00 PM. Present were Commissioners Mr. Roy Podojil and Mr. Perry Howland, and Secretary, Ms. Maria Livers. Commissioner Ms. Stephanie Snevel was absent.

MINUTES OF THE OCT 21, 2021 REGULAR MEETING

Mr. Howland made a motion to accept the minutes of the October 21st meeting as submitted. Mr. Podojil seconded and the motion passed.

BUDGET

- The current bank balance is \$19,577.54.
- POs & Warrants:
 - PO 2021-10/Warrant 1046 – Maria Livers \$150.00 – Sec'y. Stipend, November 2021
 - PO 2021-11/Warrant 1047 – Blades, Inc. – \$5250.00 Restoration of Bridge in Upper Chagrin Preserve Park & Clearing of Trail

Mr. Howland made a motion to accept the Purchase Orders and Warrants as listed. Mr. Podojil seconded and the motion passed.

UPPER CHAGRIN PRESERVE PARK

Mr. Blades has finished restoration of the first bridge and has cleared the trail to that point. Ms. Livers gave a brief report (attached) regarding October research activity by Ms. Darci Sanders from Gilmour Academy.

OTHER

Mr. Howland reported that he received the following quotes from accounting firm Charles E. Harris & Associates, CPAs for end-of-year accounting and HINKLE report submissions: the first quote was for 1 year at \$425; the second quoted for 3 years, with the first year at \$425., the second year at \$450. and the third year at \$475.

Mr. Howland made a motion to accept the 3-year contract from Charles E. Harris & Associates for end-of year accounting services. Mr. Podojil seconded and the motion passed.



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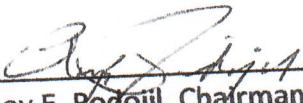
PUBLIC COMMENTS – A brief discussion followed about the possibility of additional schools becoming involved in environmental studies in the Upper Chagrin Preserve.

Mr. Howland made a motion to adjourn the meeting. Mr. Podojil seconded and the motion passed.

The meeting was adjourned at 6:39 PM.

NEXT MEETING: Thursday, December 16, 2021 6:00 PM
Location: 9992 Kinsman Road, Newbury Township, Geauga Co., Ohio

Minutes Approved:



Roy E. Podojil, Chairman

Respectfully submitted by
Maria Livers, Sec'y.