



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting – October 19, 2022
Russell Township Historic Town Hall, Russell Township, Geauga County, OH

CALL TO ORDER

The meeting was called to order by Chairman Mr. Roy Podojil at 4:00 PM. Present were Commissioners Mr. Roy Podojil, Ms. LuAnn Judis and Mr. Perry Howland, and Secretary, Ms. Maria Livers.

MINUTES OF THE SEPTEMBER 21 2022 REGULAR MEETING

Mr. Howland made a motion to accept the minutes of the September 21, 2022 Regular meeting as submitted. Ms. Judis seconded and the motion passed.

BUDGET & ACCOUNTING UPDATES

- Current Bank Balance/Library Funds distribution:

- RTCPD received \$375.01 for the October distribution of Public Library Funds from Geauga County.
- RTCPD received \$5000.00 from the Russell Township Trustees in response to RTCPD request for replacement of Government Fund distribution for 2022 that this board is no longer receiving directly from Geauga County.
- The RTCPD bank balance is \$20,128.27 as of 10/19/2022.

- Mr. Howland spoke in regards to the RTCPD budget submitted at the 2023 county budget hearing. Mr. Howland mistakenly put \$0 in Capital Improvements for 2022 when the number should have been \$5250, indicating the amount spent on the building of the bridge in the Upper Chagrin Preserve. Mr. Howland has corrected the budget and has spoken with Ms. Sinatra at the Geauga County Auditor's office. Next year, he must make a note in the submission that the appropriate column has been corrected.

- *POs & Warrants:*

- PO 2022-10/Warrant 1068 – Treasurer of State of Ohio \$397.70 – 2020-21 Audit PO

Mr. Podojil made a motion to accept the PO and Warrant as submitted. Ms. Judis seconded and the motion passed.

- *UAN – Ms. Livers and Mr. Howland will complete the required UAN participation forms to mail to the UAN office in Columbus.*



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UPPER CHAGRIN PRESERVE (UCP) UPDATES

Mr. Howland presented a proposal from the GDP Group, a construction design firm recommended by the Geauga Park District, that constructed a bridge on the Metzenbaum Park property. The 1st and 3rd site bridges in the UCP (where former railroad bridges existed) are estimated to be 35' long. GDP Group has submitted a proposal for a survey (only) of those sites for approx. \$24,000. The RTCPD Commissioners will review the GDP proposal, the UCP deed and the Western Reserve Land Conservancy easement for further discussion at the November RTCPD meeting. Ms. Livers will also forward the deed and the WRLC easement and related UCP maps to Trustee Matt Rambo for his review.

Within the restrictions of the deed, the RTCPD board will continue to look at opportunities for replacing the bridges and other ways to make the current path more accessible. Educational opportunities may exist for students to learn from professionals and work in tandem with them to create bridges/paths/accessible paths. Ms. Judis will continue to research potential grants for that and future programming.

UCP Hikes:

- Mr. Howland hiked the UCP with Mr. John Buda, volunteer with the Foundation for Geauga Parks (FGP), on September 23rd. Mr. Buda loved it, and will plan a hike on the property next year organized by the FGP.
- Darci Sanders and Maria Livers also hiked the UCP on September 23rd in preparation for Gilmour Academy's October field trips. The field trips took place on Tuesday, October 4th with 16 seniors in Ms. Sanders's Advanced Placement (AP) science class; and on Tuesday, October 11th with 10 seniors in her Environmental Science class.
- Ms. Judis and Ms. Livers are hiking in the UCP with Laurel School Science & Engineering faculty member Kimberly Corrigan on Saturday, October 22nd. A pre-K through 12th grade environmental justice program is an established program at Laurel School, the UCP may be a good resource for that and other classes.

After discussion regarding future plans and additional interest in the UCP by teachers Ms. Judis has been in touch with, the Board asked Ms. Livers to complete a letter updating the Russell Trustees that the Board would like to request an early extension of the UCP lease and will discuss it further at their November meeting.

OTHER – Nothing at this time.



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PUBLIC COMMENTS – No public comment at this time.

ADJOURNMENT – *Mr. Howland made a motion to adjourn the meeting at 5:10 PM. Mr. Podojil seconded and the motion passed unanimously.*

Minutes Approved:

Respectfully submitted by
Maria Livers, Sec'y.

Roy E. Podojil, Chairman

NEXT MEETING: WEDNESDAY, DECEMBER 21, 2022 4:00 PM
Location: Russell Town Hall, Russell Township, Geauga Co., Ohio