

AGENDA
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Board Meeting – DECEMBER 11, 2019
Geauga West Public Library

- I PLEDGE OF ALLEGIANCE**
- II CALL TO ORDER**
- III MINUTES OF THE NOVEMBER 22nd MEETING**
- IV BUDGET & ACCOUNTING UPDATES**
- V LEVY UPDATES**
- VI OTHER**
- VII ADJOURNMENT**

NEXT MEETING: _____ **Time:** _____ **Location:** Geauga West Public Library

*Amended Minutes of: 511 Citizen's Park Board
of Russell Township*

Meeting: Regular

Held: Geauga West Public Library

Date: November 22, 2019

Chairman Roy Podojil requested all to stand for the Pledge of Allegiance to the Flag.

CALL TO ORDER:The meeting was called to order by Chairman Podojil at 11:10 AM. Present were Mr. Roy Podojil, Mr. Perry Howland, Ms. Stephanie Snevel and Maria Livers, Clerk.

MINUTES: Ms. Livers read the minutes of the October 4th and November 8th meetings into the record. *Mr. Podojil made a motion to accept the minutes as read. Mr. Howland seconded and the motion passed unanimously.*

BUDGET/ACCOUNTING UPDATES: Ms. Snevel shared that this Board's UAN contact, Tony, indicated in phone conversation with her that the RTCPD is not on a list of organizations that needs to be audited in the state. Unless this Board is on that list, we cannot sign up with UAN for services, equipment or classes.

LEVY: Resolution 2019-9 Certificate of Need

Mr. Howland made a motion to accept Resolution 2019-9 Certificate of Need. Ms. Snevel seconded and the motion passed unanimously.

Resolution 2019-10 Certificate of Millage Rate to Geauga County Auditor and Request for Revenue Produced by Such Rate Resolution

Ms. Snevel moved to adopt Resolution 2019-10, Certificate of Millage Rate to Geauga County Auditor and Request for Revenue Produced by Such Rate Resolution, Mr. Howland seconded and the motion passed unanimously.

Mr. Howland received a copy of the **Resolution for Approval of Park Levy** from Melissa at the Russell Township Trustees Office. The RTCPD does not need to take action on this, as this is a Trustees document. RTCPD will be on agenda for the December Russell Township Trustees Meeting re: putting a levy on the ballot.

OTHER:

- Mr. Podojil stated that insurance for software and hardware for UAN equipment (approx. \$2000 value) was quoted by Sutton Insurance at \$500. If we enter into agreement now, we could get coverage for UAN alone for \$500. If we wait until we also need property liability, we can get liability for coverage for UAN and property together for \$500. This Board will delay

insurance purchase until get through the March 2020 election and have confirmation on possibility of UAN adoption.

- Current cash amount in RTCPD checking account is \$4821.44.
- Shelley Chernen noted article in Chagrin Valley Times by Joan Demerjian re: the state of Park Districts in the Township and County.
- Mr. Meyers (attendee) is a real estate lawyer for the Gallo family who has interest in preserving a piece of their property. They wonder if RTCPD might be interested in it. Mr. Podojil stated that he personally values this property, but formal board discussion has not taken place.

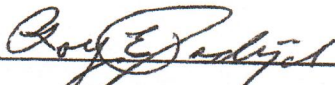
At 11:45 AM Mr. Podojil made a motion to adjourn to Executive Session. Mr. Howland seconded and the motion passed unanimously.

Executive Session began at 11:45 AM to discuss possible Russell Twp. properties that may be of interest to RTCPD with Joe Leslie of Western Reserve Land Conservancy, guest.

At 12:37 PM, Mr. Podojil made a motion to adjourn from Executive Session. Mr. Howland seconded and the motion passed unanimously.

ADJOURNMENT: *At 12:38 PM Mr. Howland made a motion to adjourn the meeting. Ms. Snevel seconded and motion passed unanimously.*

NEXT MEETING: December 2, 2019, Time: 6:30pm Location: Geauga West Public Library



Roy E. Podojil, Chairman

Recorded by Maria Livers, Clerk pro tem

CERTIFICATE OF NEED

Russell Township Citizens Park District RESOLUTION 2019 - 9

WHEREAS the Board of Commissioners of the Russell Township Citizens Park District, Geauga County, Ohio has determined the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Russell Township Citizens Park District and it is necessary to levy a tax in excess of such limitation for the purpose of Parks and Recreation in the Russell Township Citizens Park District as provided and authorized by Section ORC 5705.19; and

WHEREAS the levy is at a rate of 1.00 mills for a 5-year period of time and is an Additional levy; and

WHEREAS the ballot measure shall be submitted to the entire territory of Russell Township and the Russell Township Park District and the tax shall be levied on the entire territory of Russell Township and within Geauga County; and

WHEREAS the levy is to be placed on the March 17, 2020 ballot and shall be first levied in tax year 2020 and begin collection in 2021 and

BE IT RESOLVED by the Russell Township Citizens Park District (511) Board of Commissioners, after meeting in Regular session on November 22, 2019, at Geauga West Library, that pursuant to ORC 5705.03 said board hereby certifies that this resolution to the Geauga County Auditor, and requests that the County Auditor certify back to the Board of Commissioners the total current tax valuation of the subdivision, and the number of mills required to generate a specified amount of revenue, or the dollar amount of the revenue that would be generated by 1.00 mills for 5 years, for the purpose of Parks and Recreation in Russell Township and the Russell Township Citizens Park District as provided and authorized in Section ORC 5705.19.

Mr. Podojil moved for the adoption of the foregoing and Ms. Snevel seconded the motion. Upon the call of the question, the vote was as follows:

COMMISSIONERS

YEA or NAY

Roy E. Podojil

Roy E. Podojil

YEA

Perry F. Howland

Perry F. Howland

YEA

Stephanie G. Snevel

Stephanie G. Snevel

YEA

Passed

Nov. 22, 2019

Russell Township, Geauga County, Ohio

Attest:

Stephanie G. Snevel
Stephanie G. Snevel, Fiscal Officer

Russell Township Citizens Park District

CERTIFICATE

The foregoing is a true and correct excerpt from the minutes of the meeting held on Nov. 22, 2019 of the Board of Commissioners of the Russell Township Citizens Park District, Geauga County, Ohio showing the adoption of the resolution hereinabove set forth.

A handwritten signature in cursive script, reading "Stephanie G. Snevel", is written over a horizontal line.

*Stephanie G. Snevel, Fiscal Officer
Russell Township Citizens Park District*

Resolution
2019-10

CERTIFICATE OF MILLAGE RATE TO GEAUGA COUNTY AUDITOR AND REQUEST
FOR REVENUE PRODUCED BY SUCH RATE RESOLUTION

WHEREAS, The Board of Park Commissioners of the Russell Township Citizens 511 Park District, Geauga County, Ohio has determined the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Citizens Park District and it is necessary to levy a tax outside of the ten-mill limitation, for the purpose of preserving, protecting, operating, maintaining and improving lands and parks of the Citizens Park District, and also acquiring additional lands and parks for the Citizens Park District, pursuant to Sections 5705.19H and 511.27 of the Ohio Revised Code; and

WHEREAS, The levy is at a rate of 1.00 mills for a five (5) year period of time and is an additional levy; and

WHEREAS, The ballot measure shall be submitted to the entire territory of the Citizens Park District and the tax shall be levied on the entire territory of the Citizens Park District and in Geauga County, Ohio; and

WHEREAS, The levy is to be placed on the March 17, 2020 ballot and shall first be levied in tax year 2020 and begin collection in 2021.

THEREFORE, BE IT RESOLVED by the Russell Township Citizens 511 Park District, after meeting in regular session on this 22nd day of November, 2019, at Geauga West Library, that pursuant to Section 5705.03(B) of the Ohio Revised Code, said Board of Park Commissioners of the Citizens 511 Park District certifies this Resolution to the Geauga County Auditor and requests that the Geauga County Auditor certify back to the Citizens 511 Park District the total current valuation of the subdivision and the number of mills required to generate a specified amount of revenue, or the dollar amount of the revenue that would be generated by an additional levy of 1.00 mills, for five (5) years, for the purpose of acquiring additional lands and parks for the Citizens 511 Park District and also preserving, protecting, operating maintaining and improving lands and parks of the Citizens 511 Park District, pursuant to Sections 5705.19(H) and 511.27 of the Ohio Revised Code.

Ms. Snevel moved for adoption of the foregoing Certificate of Millage Rate and Request for Revenue Produced by Such Rate and Mr. Howland seconded the motion. Upon call of the question, the vote was as follows:

PARK COMMISSIONERS

YEA or NAY

Roy Podojil Roy Podojil

YEA

Perry Howland Perry F. Howland

NAY

Stephanie Snevel Stephanie S. Snevel

YEA

Passed

Russell Township Citizens 511 Park District
Geauga County, OHIO

Attest: Stephanie S. Snevel

Stephanie Snevel, Fiscal Officer

Adopted this 22nd Day of November, 2019.

Treasurer's Certification

The foregoing is a true and correct excerpt from the minutes of the meeting held on the ^{22nd} 8th day of November, 2019, of the Board of Park Commissioners of the Russell Township Citizens' Park District (511) of the County of Geauga, State of Ohio, showing adoption of the Resolution hereinabove set forth.

Stephanie S. Snevel

Stephanie Snevel, Treasurer
Russell Township Citizens' 511 Park District

511 CITIZENS PARK BOARD SIGN-IN

December 11, 2019 – Regular Meeting

1	Shelley Chernin
2	Sam Cottrill
3	Heidi Onbein
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